

Orange County Fair Concessions

239 Wisner Avenue

Telephone: 845-343-0002
845-343-4826

Middletown, New York 10940

Fax: 845-343-8765

2012 Fair – *Friday July 13- Sunday July 29, 2012

To all Applicants:

Thank you for your interest in participating in the 172nd Orange County Fair.

The Orange County Fair's dates & hours of operations will be as follows:

- Friday, July 13th at 4:00pm/Saturday, July 14th & Sunday, July 15th at 1:00pm
- Monday, July 16th & Tuesday, July 17th - Closed to the public
- Wednesday, July 18th – Friday, July 20th at 4:00pm/ Saturday, July 21st & Sunday, July 22nd at 1:00pm
- Monday, July 23rd & Tuesday, July 24th - Closed to the public
- Wednesday, July 25th – Friday, July 27th at 4:00pm/ Saturday, July 28th & Sunday, July 29th at 1:00pm

The Orange County Fair only rents outside concession space. When considering a concession for admission to the fair, we look at the product/organization that you wish to promote and the appearance of your booth/trailer. We also have a policy to limit the number of concessionaires selling the same type of product.

Types of Agreements:

Note: Concession Agreement fees are subject to change and do not include tent rentals, ID badges for personnel and other expenses. Limited on-site camp sites are available at an additional charge on a first come, first serve basis.

- Straight Sales – Agreements are issued for selling a product (non-food) or service. Rates for space are \$50 foot and 10 feet depth, plus additional charges (electric and garbage removal). A 10 x10 space is the smallest available. **Additional documentation required: A valid NYS Sales Tax Certificate as well as proof of NYS Workmens' Compensation and Disability coverage.**

- Food Concessions - Agreements are issued for food concessions. Rates for space are \$50 a foot and 10 feet depth, plus additional charges (electric and garbage removal). A 10 x10 space is the smallest available. Concessionaires will pay daily to the Concession Office 20% gross sales. On the last day of the Fair, if the percentage of your total gross sales is greater than your "space rental" fee charged on your agreement, your "space rental fee" will be returned to you. However, if the percentage of your total gross sales collected is lower than your "Space Rental" fee, your percentage would then be returned to you. **Additional documentation required: A valid permit from the Orange County Department of Health must be obtained. A valid NYS Sales Tax Certificate as well as proof of NYS Workmens' Compensation and Disability coverage.**

Promotional - Agreements are issued for displaying and/or promoting a product or service. Rates for space are \$50 foot and 10 feet depth, plus additional charges (electric and garbage removal). A 10 x10 space is the smallest available.

Non-Profit – There are only a limited number of spaces available for non-profit vendors for the fair. The costs for the spaces include only liability insurance coverage, employee ID badges, etc.

All Concession Agreements are required to have Liability Insurance. A \$65.00 fee is applied to your agreement and can be waived if a Certificate of Insurance is received, naming the Orange County Agricultural Society, Inc., as additional insured.

Please feel free to call the Fair office at 845-343-0002, if you have any questions or need additional information.

ORANGE COUNTY FAIR

239 Wisner Avenue*Middletown, New York 10940
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FAIR DATES: July 13-July 29, 2012

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Concession Space Application

(This is not a contract)

Please **print** the information below and mail and/or fax to the above address. You may include a photograph of your set-up and any available literature pertaining to your product and/or service.

Type of Application:
(Please Check One)

Straight Sales
Promotional (Advertising, Information, Education)
Food
Other

Company Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Work Telephone: _____ Home Telephone: _____

Cell Phone: _____ Fax: _____

List all desired items and/or services to be sold, exhibited or displayed below. **ONLY** approved items will be listed on the concession contract.

Space Requirements:

Outdoor Space

Size Needed: _____ Frontage: _____ Depth: _____

Do you have: (Check One) Trailer: Tent: Other:

It is understood that this is an application for vendor/concession space only. This is not a contract. The Orange Count Agricultural Society/Orange County Fair reserves the right to accept or reject any application.

Signature: _____ **Date:** _____

Office Use only:	Date Received: _____
Comments: _____	

